



CHILD CARE CENTER LICENSING COMMITTEE MEETING MINUTES

14 January, 2021

<https://ccl.adobeconnect.com/advisorycommittee/>

Members Present: Jody Zabriskie, Dale Smith, Jamie Bitton, Melissa Monsivais, Bree Murphy, Alanna Brickley, and Matt Wallace.

Members Excused: None

Members Absent: None

Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Melinda Young, Sarah Atherton, Kim Bond, Kim Rice, Kat Martinez, Charlotte Woodward, Michele Evans-Rice, Rosemary Vander Meyden, Paula Mills, Sunny Ledding, Alisha Griffin, Cheryl Nak, and Jacqueline Macias.

AGENCY REPORTS

Child Care Licensing – Simon Bolivar

- CCL had an audit from the Federal Office of the Inspector General on the background check process. They recommended for CCL to fully verify background checks. In the near future, licensors will be asking providers and their staff for a picture ID during inspections. Further information and the effective date will be provided to all child care providers as soon as it is available.
- Effective 02/01/2021, licensors will be conducting onsite inspections again. However, remote inspections will continue to be conducted only if we are not required to go onsite.

Office of Child Care – Karrie Phillips

- Tracy Gruber was appointed to be the Executive Director of the Department of Human Services, and Rebecca Banner has been appointed to be the Director of the Office of Child Care.
- OCC will receive additional funding from the Federal Government. Due to the additional funds, the operations grant has been extended and copays will continue to be covered for families with subsidy assistance.
- The Early Childhood Conference will be held at the end of March and registration is now open.

Utah Afterschool Network – Kelly Riding

- The Winter Professional Development Conference will be held on 02/26/2021, and the registration closes on 02/19/2021. For more information and registration go to: <https://utahafterschool.org/program-resources/calendar>

WELCOME

At 10:55 a.m., Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the December meeting were approved via email.

NEW BUSINESS

Current COVID-19 emergency procedures status report

- We are currently on Phase 4 Temporary Emergency Conditions. These conditions will be in place until further notice by the Utah Department of Health. However, every provider must follow and obey their local laws.
- The child care facilities closure report due to COVID-19 is updated daily on the CCL website.
- CCL has granted 296 grants for round 1 and 337 grants for round 2. About 175 grants are still pending to be read for round 2. Questions were answered. For further questions contact Sarah Atherton.

Commercial Preschools proposed rule update

- The proposed commercial preschool rules were approved by the Governor's Office and have been posted for public comment. Questions were answered and discussed.

Additional exemption for short term programs to be added to R430-8.

- Simon went over the rule. Questions and comments were answered and discussed.
 - Melissa Monsivais moved to proceed with the additional exemption to the rule. Alanna Brickley seconded motion.
 - Jody Zabriskie opened the motion for discussion.
 - Jody Zabriskie asked for a vote on the motion. All committee members voted in favor of the motion. Motion passed.

Proposed deletion of wording "unless the provider has written permission from the infant's parent" from the rule about sleeping equipment for infants.

- Kat Martinez went over the proposal for the rule change. Questions and comments were answered and discussed.
 - Dale Smith moved to proceed with removing the wording "unless the provider has written permission from the infant's parent" from the rule. Alanna Brickley and Matt Wallace seconded motion. All committee members were in favor of motion. Motion passed.

Discussion about the definition of "loose blankets" to match safe sleep guidelines.

- Kat Martinez went over the definition of loose blankets. Questions and comments were answered and discussed.
 - Matt Wallace moved to proceed with removing the allowance of any loose blankets in and on a crib from the compliance guidelines section of the interpretation manual, and to include pictures as well. Alanna Brickley seconded motion. All committee members were in favor of motion. Motion passed.

Lower the number of toilets required

- Simon suggested to table this item for the next meeting when we have more information on building codes.

Conversation about combining centers R381-60, 70, and 40 combined.

- Simon will present on the next meeting a proposal that combines the following center types to make their rules into one: Hourly Center, Out of School Time Program, and the new Preschool.

Non substantive change for R381-60.

- Simon explained that there is no need for non substantive changes to be discussed in meetings. Committee members will no longer be notified about this type of changes.

Committee members comments and recommendations

- Jody Zabriskie proposed to not use Adobe to meet for the next meeting. Simon stated that on the next meeting we will use Google Meet instead of Adobe.

PUBLIC COMMENT

None

ASSIGNMENTS

Simon – Will work on a proposal that combines the following center types to make their rules into one: Hourly Center, Out of School Time Program, and the new Preschool.

Dale Smith moved that the meeting be adjourned. All committee members agreed to close the meeting and the meeting was adjourned at 12:30 p.m.

We apologize for the inconvenience as we were experiencing technical difficulties with Adobe during the meeting.

UPCOMING 2021 MEETINGS

March 11, May 13, July 8, September 9, November 18.
10:30 a.m. – 12:30 p.m., virtual meetings

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.